



# MAHESHTALA MUNICIPALITY

## MAHESHTALA SOUTH 24 PARGANAS

Phone: 2490-2280, 2490-1651, 2490-3389

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Memo No: 171/I-A/MM/IT/893

Date: 13.06.2017

### Notice Inviting Tender

NIT: MM/IT/01/17-18

Sealed tenders are invited from bonafide and resourceful Computer Hardware related Concerns having credential of supplying the below mentioned articles.

Name of the works:-

Supply and delivery of Computers and printers as mentioned in the table below:

Sl. No.	Description of Items	Quantity
1.	[CPU Assembled with following specifications. Mother Board Intel Chipset, Processor-Intel Dual Core 2.7Ghz, RAM-4GB DDR3 RAM, HDD-500GB SATA 7200 rpm, CABINET-ATX P4 CABINET, OPTICAL DRIVE-DVD WRITER 22X, 18.5" LED Monitor] *	05
2.	HP Deskjet 2520hc All-in-one printer cum scanner	02
3.	HP Keyboard + Mouse Combo	10
4.	HP Laserjet P1108 Printer	3

\* The requirements mentioned here are only the minimum requirements and need to be upgraded in the case of unavailability due to discontinuation of the stated specifications.

### 2. Eligibility criteria for the Bidders:

VAT/ST, IT, P.TAX clearance certificate, PAN, Trade License

### 3. Tender Fees and EMD:

TDC of Rs.500/- and EMD cost of Rs.3000/- to be deposited in the cash section within the stipulated time and the receipt to be put up in the technical cover. The TDC is not refundable and the EMD of the successful bidder will be adjusted against the bill. EMD of the unsuccessful bidder will be refunded.

### 4. Process of Submission of Tender:

Quotation should be submitted in 02(two) covers:

1. **Technical Cover:** The following item(s) should be put up in technical cover:-

Trade License  
VAT  
CST  
PAN  
IT Return Certificate  
P.TAX clearance certificate  
Any other documents the bidder like to add.

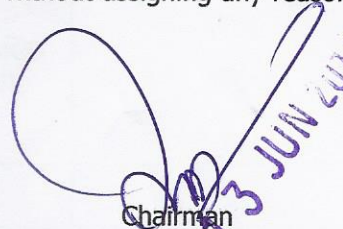
2. **Financial Cover:** Financial Cover will contain the quoted rate separately.

**N.B: Financial Cover will be opened strictly for the technically qualified bidders only.**

## Terms and conditions:-

1. Bids have to be submitted within 20.06.2017 up to 1:00 pm and that should be opened on the same day after 3:00pm.
2. Last date for deposit of EMD and TDC is 20.06.2017 upto 12:30 pm.
3. Conditional and/or incomplete bids will not be accepted.
4. No mobilization advance will be allowed.
5. Escalation of price on any ground and/or consequent cost overrun shall not be entertained.
6. Payment will be released after delivery and verification of the materials. No advance or part-payment will be released before completion of the job.
7. Any kind of transit damages should be borne by the bidder.
8. General Order Suppliers need not quote for the said tender.
9. For any queries regarding specifications, the bidders may contact the IT-Coordinator of this municipality.

The authority reserves the right to accept or reject any or all bids without assigning any reason whatsoever.

  
Chairman  
Maheshtala Municipality

Memo No: 171/1(8)/I-A/MM/IT/893

Date:

Copy forwarded for information and necessary action to:-

- (1) Vice-chairman
- (2) Finance Officer
- (3) OSD
- (4) Secretary
- (5) Cash Section
- (6) IT Coordinator
- (7) Office Notice Board
- (8) Municipal Website

  
Chairman  
Maheshtala Municipality

Memo No:

171/1(8)/2(3)/I-A/MM/IT/893

Date:

Copy forwarded with a request to publish the advertisement in his/her notice board to:-

- iv. SDO, Alipore Sadar
- v. Chairman, Budge Budge Municipality
- vi. Chairperson, Pujali Municipality

  
Chairman  
Maheshtala Municipality