



MAHESHTALA MUNICIPALITY

MAHESHTALA SOUTH 24 PARGANAS

Phone: 2490-2280, 2490-1651, 2490-3389

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Date: 31.1.18

Memo No: 3696/I-A/MM/IT/893

Notice Inviting Tender

NIT No: MM/IT/05/17-18

Sealed tenders are invited from bonafide and resourceful Computer Hardware related Concerns having credential of supply the below mentioned articles. General order suppliers are not entitled to participate in the tender.

Name of the work:-

Supply delivery and complete installation of Computers and printers as mentioned in the table below:

| Sl. No. | Description of Items | Quantity |
|---------|---|----------|
| 1. | [CPU Assembled with following specifications. Mother Board Intel Chipset, Processor-Intel Dual Core 2.7Ghz 6 th /7 th Gen, RAM-4GB DDR4 RAM, HDD-1TB SATA 7200 rpm, CABINET-ATX P4 CABINET, OPTICAL DRIVE-DVD WRITER 22X, 18.5" LED Monitor] * | 01 |
| 2. | [CPU assembled with the following specifications: Mother Board: Intel Core i3 processor 6 th /7 th 3Ghz Gen Clock speed, RAM-4GB DDR4, 2TB HDD SATA 7200 rpm, ATX P4 Cabinet with SMPS, Optical Drive DVD RW 22X, 18.5" LED Monitor, Genuine Windows 10 Home Basic OS] | 01 |
| 2. | HP Deskjet 4729 All-in-one printer cum scanner or equivalent | 01 |
| 3. | HP Officejet A7510 | 01 |
| 4. | HP Officejet A7612 | 01 |
| 5. | Logitech Keyboard + Mouse Combo | 01 |
| 6. | HP Laserjet P1108 Printer | 01 |
| 7. | Sandisk Ultra 32GB Pendrive | 01 |

* The specification requirements mentioned here are only the minimum requirements and need to be upgraded in the case of unavailability due to discontinuation of the stated specifications.

The price shall remain valid for six months.

2. Eligibility criteria for the Bidders:

1. The bidder should have credentials for supply of similar computer items in State/Central Govt, State/Central Govt undertaking and statutory bodies. Credential copies are to be furnished. -
2. VAT/ST, IT, P.TAX clearance certificate, PAN, Trade License

3. Tender Fees and EMD:

TDC of Rs.500/- and EMD cost of Rs.3000/- to be deposited in the cash section within the stipulated time and the receipt to be put up in the technical cover. The TDC is not refundable and the EMD of the successful bidder will be adjusted against the bill. EMD of the unsuccessful bidder will be refunded.

4. Process of Submission of Tender:

Quotation should be submitted in 02(two) covers:

1. Technical Cover: The following item(s) should be put up in technical cover:-

- Credential of Govt Supply
- Trade License
- VAT
- CST
- PAN
- IT Return Certificate
- P.TAX clearance certificate
- Any other documents the bidder like to add.


2. Financial Cover: Financial Cover will contain the quoted rate separately against each item.

N.B: Financial Cover will be opened strictly for the technically qualified bidders only.

Terms and conditions:-

1. Bids have to be submitted within 13.02.2018 up to 3:00 pm and that should be opened on the same day after 3:30pm.
2. Last date for deposit of EMD and TDC is 13.02.2018 upto 1:00 pm.
3. Conditional and/or incomplete bids will not be accepted.
4. No mobilization advance will be allowed.
5. Escalation of price on any ground and/or consequent cost overrun shall not be entertained.
6. Payment will be released after delivery and verification of the materials. No advance or part-payment will be released before completion of the job.
7. Any kind of transit damages should be borne by the bidder.
8. General Order Suppliers need not quote for the said tender.
9. For any queries regarding specifications, the bidders may contact the IT-Coordinator of this municipality.

The authority reserves the right to accept or reject any or all bids without assigning any reason whatsoever.


Chairman
Maheshtala Municipality

31 JAN 2018

Memo No: 3696(12)/I-A/MM/IT/893

Date: 31.1.18

Copy forwarded for information and necessary action to:-

- (1) Vice-chairman
- (2) CIC ()
- (3) Finance Officer
- (4) Secretary
- (5) Cash Section
- (6) IT Coordinator
- (7) Office Notice Board
- (8) Municipal Website


Chairman
Maheshtala Municipality

Memo No: 3696(12)3/I-A/MM/IT/893

Date: 31.1.18

Copy forwarded with a request to publish the advertisement in the notice board to:-

- i. SDO, Alipore Sadar
- ii. Chairperson, Budge Budge Municipality
- iii. Chairperson, Pujali Municipality


Chairman
Maheshtala Municipality